

UNITED STATES AGENCY INTERNATIONAL DEVELOPMENT

**PARTICIPATING AGENCY CERTIFICATION OF CANDIDATE'S
SECURITY CLEARANCE AND DURATION OF ASSIGNMENT**

Privacy Act Statement: (Public Law 93-579, 88 Statute 1896)

The information on this form is necessary to determine whether an applicant has the appropriate employment status and clearance for access identification as specified. Executive Order 10450, issued April 27, 1952, as amended by Executive Order 10548; Executive Order 13526; and section 506(a) of the Federal Records Act of 1950, as amended, constitutes authority for requesting this information. Failure to complete this form may result in refusal to provide an applicant with access identification. Disclosure of the information provided will not be made outside the Agency without written consent except (a) pursuant to applicable routine use listed under System of Records - AID 8 Personnel Security and Suitability Investigations Records, or (b) when disclosure without the candidate's consent is authorized by the Privacy Act and provided in AID Regulation 15. (A copy of the Privacy Act and Regulation 15 is available from Information and Records Division on request.)

The use of Social Security Number for U.S. citizens is authorized by Executive Order 9397. The Social Security Number is provided voluntarily to the Agency by the individual to enable proper entry of this report into the applicant's records. Failure to provide the required information could lead to mistaken identity entailing administrative complications with possible inconvenient or adverse consequences for the applicant.

Confidentiality of Records: This form shall be subject to inspection only by those persons authorized by USAID.

Section I – To be completed by participating agency

NAME OF PARTICIPATING AGENCY OR DEPARTMENT

NAME OF CANDIDATE (LAST, FIRST, MIDDLE)	DOB (MM/DD/YYYY)	POB – CITY, STATE, COUNTRY
	SOCIAL SECURITY NUMBER	CITIZENSHIP

POSITION TITLE	GRADE	LOCATION OF ASSIGNMENT (USAID HQ OR COUNTRY)
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USAID POC	CONTRACTOR <input type="checkbox"/> DIRECT HIRE <input type="checkbox"/>	ENTER ON DATE (EOD) (MM/DD/YYYY)	END DATE (MM/DD/YYYY)
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After appointment, PASA and/or Detailed personnel are subject to the same security requirements as USAID Direct Hire employees. The participating agency must ensure that the individuals investigation and security clearance remain current.

Please Note: **For USAID/Washington Positions a minimum of a HSPD-12 background investigation (PUBLIC TRUST) is required. For overseas positions a Top Secret clearance is required.**

CLEARANCE LEVEL	TYPE & DATE OF INVESTIGATION	CONDUCTED BY	GRANTED BY & DATE
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This is to certify that the above security clearance information is valid and up-to-date:

TYPED NAME OF SECURITY OFFICER	TITLE/AGENCY	PHONE NUMBER
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SIGNATURE	DATE
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REMARKS: