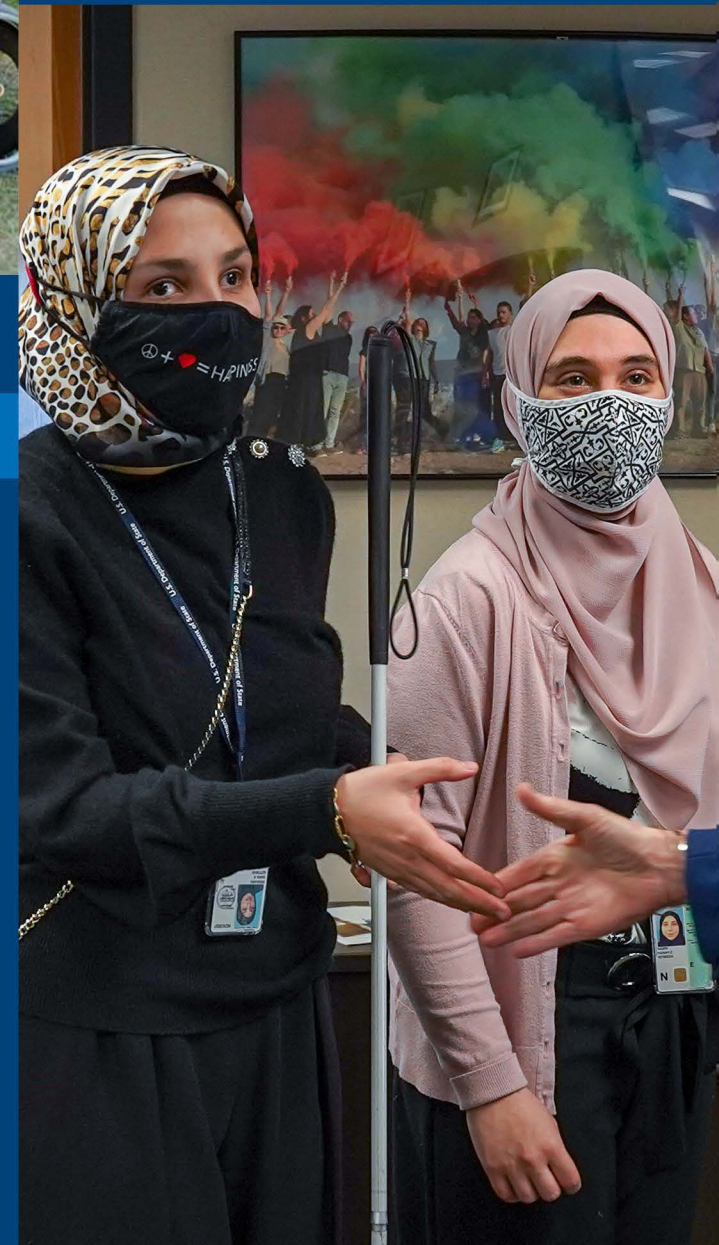




USAID Disability Employment Program



Contact Us

The Office of Human Capital and Talent Management, Office of External Outreach and Strategic Recruitment, thanks you for your interest in employment with the United States Agency for International Development (USAID). Our team is committed to recruiting and employing qualified people with varying disabilities for suitable jobs to support and promote diversity in the workplace.

Please send all applicable documents and communication to the Special Placement Program Staff via email at disabilityprogram@usaid.gov.





Applying to a Job Opportunity Announcement

If you wish to be considered for open job opportunity announcements using the Schedule A hiring authority, you will need to access the USAJobs website and apply directly to the position(s) that meets your specific qualifications, education, and experience.



Required Documents for Schedule A Candidates

In order for the XOSR team to assist you with the application process and inclusion in our résumé repository, we will need:

- Your résumé;
- A Schedule A letter from:
- A licensed medical professional (must be on official letterhead and signed with a wet or electronic signature);
- A licensed rehabilitation professional; or
- Any federal or state agency that issues or provides disability benefits.

The occupational series of positions for which you are interested and qualified.

At USAID, we believe that disability inclusion is essential to fostering a culture of innovation, collaboration, and success. Our Disability Employment Program is dedicated to recruiting and hiring individuals with disabilities, creating an accessible workplace, and promoting inclusion and diversity throughout our organization.

Schedule A Hiring Authority

The Schedule A Hiring Authority for people with disabilities (Schedule A) is an exception to the traditional hiring process. Schedule A streamlines hiring for persons with disabilities, and, in some instances, hiring officials may select solely from a list of qualified Schedule A candidates.

You may apply using Schedule A if you are a person with:

- An intellectual disability;
- A severe physical disability; or
- A psychiatric disability.

In order to be selected, you will need to show that you meet the qualifications of the job (with or without reasonable accommodations).

